



Xero User Guide for ePages

Managing Xero Integration

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Overview of Xero Integration

ePages from V6.16.3 as it is provided by eCorner will be able to integrate with the Xero cloud based accounting system.

NOTE: The ePages Xero integration will synchronise orders, inventory and payments between ePages and Xero.

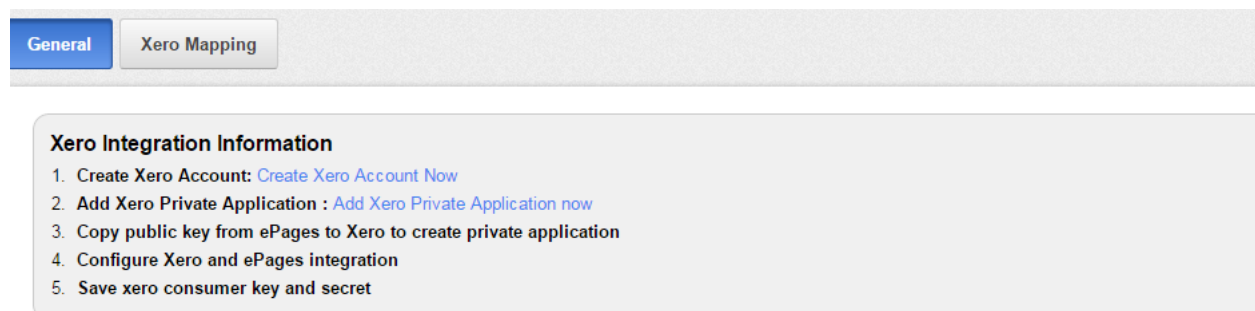
Requirement to use Xero with ePages

In order to use the Xero ePages integration you will require a Xero account and you can sign up for Xero at www.xero.com/signup/ or you can get more information at www.xero.com.

You will also need to have an ePages online shop that is on release V6.16.3 or greater. You can get more information at www.ecorner.com.au or contact support at support@ecorner.com.au.

Create Private application in Xero

ePages Administration >> Settings menu >> Xero settings



1. Click on the **Add Private application** now in:

ePages Administration >> Settings >> Xero General Settings >> Step 2.

<https://api.xero.com/Application/Add>

Note: it will open a new window.

2. Select **Private** as application type.
3. Add Application name which can be any name that you use to identify this application and select which organisation you want to create this application from the drop down box.
4. Copy the public key from the text box at:

ePages Administration >> Settings >> Xero General Settings >> Public Key.

5. Paste this public key into the text box X509 Public key certificate in Xero.
6. Save the application.

Add Private Application in Xero

You will need to tell Xero that you are using the ePages application from eCorner.

You do this in the:

Xero Developer Centre >> My Applications.

Add an Application – see image on the right.

After you SAVE the Application then you will see the “Application added” message and you will be taken to the screen in the image below.

Xero Developer Centre

API Previewer | My Applications | History

My Applications >

Add an Application

What type of application are you developing?

Public - for use with any organisation that authorises you

Private - just for use with my own organisation

Application Name

Please select which organisation your application can access:

eCorner Test 1 (AU-2014-10) ▼

X509 Public Key Certificate

Either, paste in the base-64 encoded X509 certificate file in here

Or, select a X509 certificate (.cer) file to upload

Choose File | No file chosen

Enable Payroll API for this organisation

Save | Cancel

Xero Developer Centre | hiren raj | Logout | Help | xero

API Previewer | My Applications | History

My Applications >

Edit Application

✓ Application added

Application Name

eCorner_Demo_Xero_Private

Selected Organisation:

eCorner Test 1 (AU-2014-10)

X509 Public Key Certificate

Subject: hiren.ra@ecorner.com.au, CN=eCorner Demo, OU=ecorner.com.au

Valid From: 8/12/2014 5:20:41 AM UTC

Valid To: 8/11/2019 5:20:41 AM UTC

Thumbprint: [blurred]

[Upload a new Public Key Certificate](#)

Save | Cancel

OAuth Credentials

Consumer Key: [blurred]

Consumer Secret: [blurred]

[Regenerate Key and Secret](#)

Note, For Private applications, the consumer token and secret are also used as the access token and secret.

API Endpoint URL: https://api.xero.com/api.xro/2.0/

Xero Setting in ePages

Steps to complete Xero settings in ePages Administration

Once you have completed the necessary steps in the Xero administration you can enable your Xero account in the online store administration.

Log in to your ePages administration using the URL and credentials that have been provided by eCorner or your ePages provider.

- Go to **Settings menu >> Xero settings >> General.**
- Paste into the provided sections the **Xero Consumer Key and Xero Consumer Secret.**


See the screen image below.

- Select which date from which your ePages (paid) orders will begin to transfer to Xero. This date can be set in the past to transfer existing orders from ePages.
- “Is Xero active” radio button must be set “Yes” for your connection to Xero to be completed.
- Make sure that you **SAVE** the settings.

OAuth Credentials For Xero

Xero Consumer Key *

Xero Consumer Secret *

Transfer Orders From * 

Is Xero Active * Yes No

Public Key

Select above text and copy it to Add application in Xero API.



Xero Connection Confirmation

Once you have completed the Xero settings in ePages you can go to the Xero administration -

Xero account >> Settings >> Connect >> Add-ons

Note: If you have successfully added the connection you will see that you have established a connection to eCorner in the Xero Add-ons list – see image below.

The screenshot shows the 'Xero Add-ons' section of a web interface. It features a table with two rows. The first row is highlighted with a red border and contains the provider 'eCorner' and a 'Disconnect' button. The second row contains the provider 'Square' with its website 'www.squareup.com' and a 'Setup' button. Below the table, there is a descriptive sentence for Square: 'Run your business with free point of sale software and free back office tools.'

Provider	
eCorner	Disconnect
Square www.squareup.com	Setup

Run your business with free point of sale software and free back office tools.

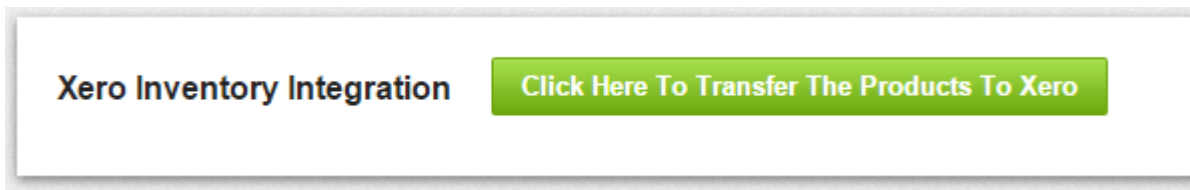
Xero Mapping in ePages

Steps to complete Xero Mapping in ePages Administration

Once the Xero application is connected to your ePages online store then you need to complete certain settings in the **ePages Administration** – go to **Settings menu >> Xero settings >> Xero mapping tab**.

1. There are four parts to mapping the necessary settings in Xero:
 - a. Xero Inventory Integration
 - b. Xero Account Mapping
 - c. Xero Payments Mapping
 - d. Xero TaxRate Mapping
 - i. Default Tax Rates Mapping
 - ii. Custom Tax Rates Mapping.

2. **Transfer your inventory to Xero:** this is necessary as avoiding this will result in failed transfer of orders. It is a simple process all you need to do is click on Transfer button. It will transfer product name and product number to Xero from ePages.



3. To complete the Xero Account Mapping Select **Sales Account** from drop down. In the dropdown list all the accounts that you will be able to see are Sales Accounts in Xero. You can map sales to any account from the drop down box but ideally the mapping should be as follows:

Xero Account Mapping

Sales Account

Organization code **eCorner Test 1 (AU-2014-10)**

4. After setting accounts, you need to map your Payment Methods to Xero Payment accounts. This will streamline the payment process. It will allow you to keep track of payments if you have more than one Payment method in ePages.

Xero Payments Mapping

eWAY	<input type="text" value="eWay - eWay"/>
Free	<input type="text" value="ANZ - anz savings"/>
PayPal Express Checkout	<input type="text" value="PS101 - Paypal Sandbox"/>

5. To complete the Xero TaxRate Mapping you need to decide first if you want to use the default or custom tax rate mapping.

a. **Default Tax Rates Mapping:**

You can use this option when you only want to separate taxed and non-taxed items and assign different tax rates to individual products. Usually a non-taxed item should be mapped to 0% tax rate and taxed item should be mapped to 10% tax rate for Australia.

Xero TaxRate Mapping

Default Tax Rates Mapping ([Select this to map default tax rates](#))

Default TaxRate For None Taxed Items

Default TaxRate For Taxed Items

b. **Custom Tax Rates Mapping:**

You should use this option when you want to assign Tax according to ePages' Tax Areas / Tax Classes. You can assign Xero Tax Rates to each individual Tax Area / Tax Class combination. This option is used if you have a more complex tax structure set up in your ePages Tax Setting.

Xero TaxRate Mapping

- Default Tax Rates Mapping [\(Select this to map default tax rates \)](#)
- Custom Tax Rates Mapping [\(Select this to Map Xero tax rates with Tax Area and Tax Class of ePages \)](#)

Tax Areas / Tax Classes	Tax Classes	
	No GST	
Australia *	0 % =	<input type="text" value="GST Free Income - EXEMPTOUTPUT - (0%)"/>
EU country	0 % =	<input type="text" value="GST Free Income - EXEMPTOUTPUT - (0%)"/>

Saved

GST *		
	10 % =	<input type="text" value="GST on Income - OUTPUT - (10%)"/>
	0 % =	<input type="text" value="BAS Excluded - BASEXCLUDED - (0%)"/>

Default Xero Tax Rates Mapping Example

Xero Account Mapping

Sales Account

Organization code **eCorner Test 1 (AU-2014-10)**

Xero Payments Mapping

eWAY

Free

PayPal Express Checkout

Xero TaxRate Mapping

Default Tax Rates Mapping [\(Select this to map default tax rates \)](#)

Default TaxRate For None Taxed Items

Default TaxRate For Taxed Items

Custom Xero Tax Rates Mapping Example

Xero Inventory Integration [Click Here To Transfer The Products To Xero](#)

Xero Account Mapping

Sales Account:

Organization code:

Xero Payments Mapping

eWAY:

Free:

PayPal Express Checkout:

Xero TaxRate Mapping

Default Tax Rates Mapping [\(Select this to map default tax rates \)](#)

Custom Tax Rates Mapping [\(Select this to Map Xero tax rates with Tax Area and Tax Class of ePages \)](#)

Tax Areas / Tax Classes	Tax Classes	
	No GST	GST *
Australia *	0 % = <input type="text" value="zero - TAX002 - (0%)"/>	10 % = <input type="text" value="GST on Income - OUTPUT - (10%)"/>
EU country	0 % = <input type="text" value="GST Free Income - EXEMPTOUTPUT - (0%)"/>	0 % = <input type="text" value="BAS Excluded - BASEXCLUDED - (0%)"/>

Note: GST Tax selection expanded from previous image.

		<ul style="list-style-type: none"> BAS Excluded - BASEXCLUDED - (0%) etst - TAX001 - (0%) GST Free Capital - EXEMPTCAPITAL - (0%) GST Free Expenses - EXEMPTEXPENSES - (0%) GST Free Exports - EXEMPTEXPORT - (0%) GST Free Income - EXEMPTOUTPUT - (0%) GST on Capital - CAPEXINPUT - (10%) GST on Capital Imports - GSTONCAPIMPORTS - (0%) GST on Expenses - INPUT - (10%) GST on Imports - GSTONIMPORTS - (0%) GST on Income - OUTPUT - (10%) Input Taxed - INPUTTAXED - (0%) zero - TAX002 - (0%)
	GST *	
	10 % =	<input type="text" value="GST on Income - OUTPUT - (10%)"/>
	0 % =	<input type="text" value="BAS Excluded - BASEXCLUDED - (0%)"/>

Transferred Orders Status

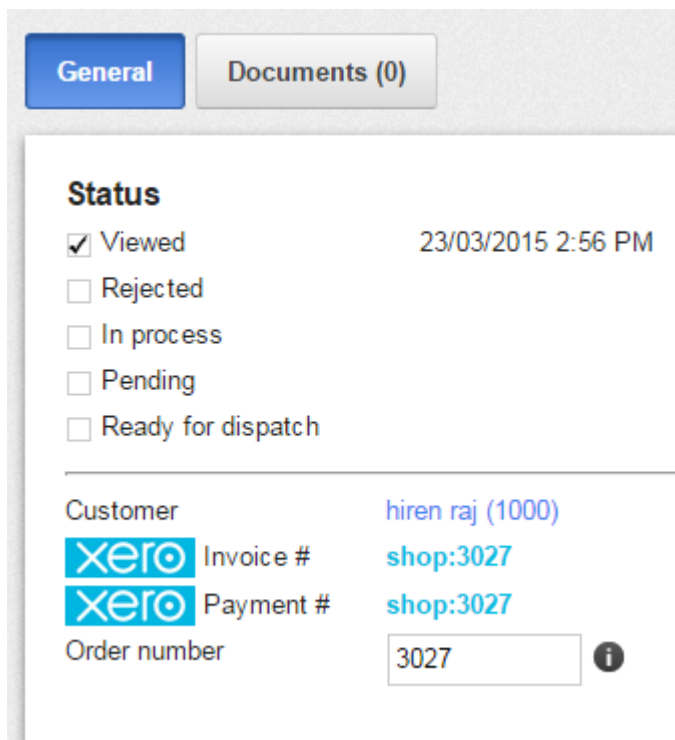
Orders will transfer from your ePages online store to Xero every hour this is the default setting for the system and applies to all online stores.

Once the Order is placed in your online store and payment is made successfully (Order status is Paid) or the Order Status of **“Paid”** is set manually then the order will be transferred.

Note: when a customer’s order is paid by PayPal or by a payment gateway such as eWAY or SecurePay using a credit card then the **ePages Order Status** for that order is set to **Paid** automatically. You will need to manually set the Order status for orders that use other payment methods.

How do you know that orders were transferred?

When the order from ePages has been successfully transferred the integration will add links in to the ePages Order that are hot links to the Order and Payment in Xero – see image below.



The screenshot shows the Xero interface for an order. At the top, there are two tabs: 'General' (selected) and 'Documents (0)'. Below the tabs, the 'Status' section is visible, with a list of status options: 'Viewed' (checked), 'Rejected', 'In process', 'Pending', and 'Ready for dispatch'. The 'Viewed' status is dated '23/03/2015 2:56 PM'. Below the status section, there is a horizontal line, and then the following details are shown: 'Customer' is 'hiren raj (1000)', 'Invoice #' is 'shop:3027', 'Payment #' is 'shop:3027', and 'Order number' is '3027' (with an information icon).

Note: Orders transferred from ePages will appear as **Draft or Awaiting Approval** in Xero.

You will find the orders in Xero at **Accounts menu >> Sales** in your Xero account.

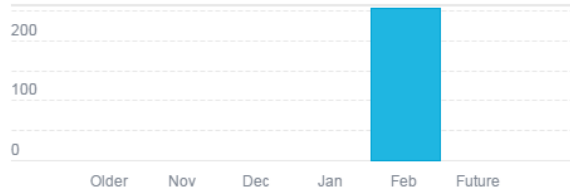
Sales

+ New Send Statements Import Search

Invoices Paid Repeating See all

Draft (1) 128.00	Awaiting Approval None	Awaiting Payment (2) 256.00	Overdue (2) 256.00
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Money coming in



Customers owing the most List Pie

John Debrincat (john.debrincat@ecorner.com.au)	256.00	256.00
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Additionally a new contact and customer will be created if one does not already exist. Xero will always add orders for the same customer if the customer email address is the same.

All (1) Customers (1) Suppliers (0) Archived (0)

All 123 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Add to Group Merge Archive No contacts selected Search

Name	Account No.	Email Address	Phone Number	Bills Due	Overdue Bills	Sales Invoices Due	Overdue Sales Invoices
<input type="checkbox"/> John Debrincat						256.00	256.00

Page 1 of 1 (1 total items) Showing 25 items per page

Transaction: Payment

Unreconciled What's this? Options

Payment Date Reference
23 Mar 2015 shop:3027

Contact	Inv #	Date	Due Date	Total	Payment Amount
hiren raj (hiren.raj@ecorner.com.au)	OIT3027	23 Mar 2015	23 Mar 2015	11.00	11.00

Total 11.00

Cancel

History & Notes

Created by System Generated on 23 Mar 2015 at 15:03p.m.

Show History (1 entry) Add Note