



eCorner and ePages Integration and User Guide

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What is Shippit?

Shippit is an all-in-one shipping solution that helps you make smarter decisions that save time, money and keep your customers happy. To help you manage your shipping needs Shippit supports:

- a wide range of couriers,
- an intuitive management interface and
- a complete tracking and notifications system

eCorner, ePages and Shippit

eCorner provides an eCommerce website solution using ePages Software that allows merchants to sell products online. Together with Shippit, the solution allows your customers to choose from a range of couriers and services (Standard / Express, for e.g.) to suit their shipping needs during checkout quickly and securely.

Once an order is placed, a shipment can be made with the respective Courier via Shippit just as quickly from your website's secure administration. Tracking and notifications to the customer are then handled entirely by Shippit automatically.

Supported Shipping Providers

Shippit supports the following providers and this list may change. You need an account with Shippit and for some providers you will also need a direct provider account to get account pricing.

- Allied Express Overnight
- Allied Express Sameday
- Aramex International
- Bonds
- CouriersPlease
- CouriersPlease Express
- Dhl
- Dhl Ecommerce
- Dhl Express
- Dhl Express International
- Eparcel
- Eparcel Express
- Eparcel International
- Eparcel International Express
- Fastway
- Kerry Express
- Kerry Standard
- New Zealand Post
- New Zealand Post Express
- NinjaVan Express

- NinjaVan Standard
- Plain Label
- Plain Label International
- Seko Express
- Seko Standard
- SingPost
- Skybox
- StarTrack
- StarTrack Premium
- Tnt
- Toll
- Yello On demand

Shippit settings and notes

Prerequisites

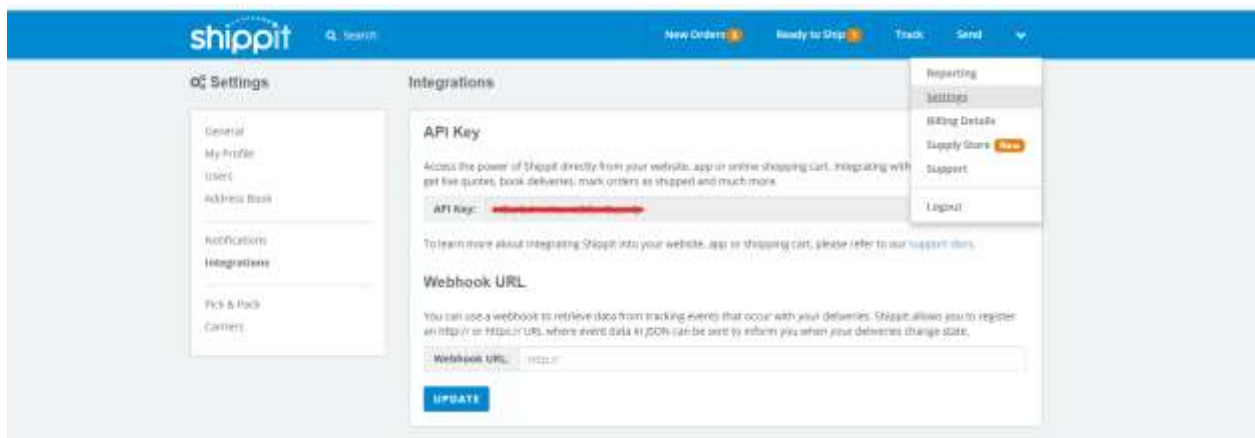
Your shop uses Shippit' API to communicate with Shippit. All of their plans have access to the API and can be accessed [here](#).

API Key

You will need an API Key from Shippit that will enable communication between it and your shop. This API Key can be found from the Shippit management interface under the drop down arrow menu, "Settings" and then "Integrations". Please contact Shippit if this field is blank.

For multi-warehouse/store shipping, Shippit requires that you have an API key for each warehouse/store. Please contact Shippit for further information.

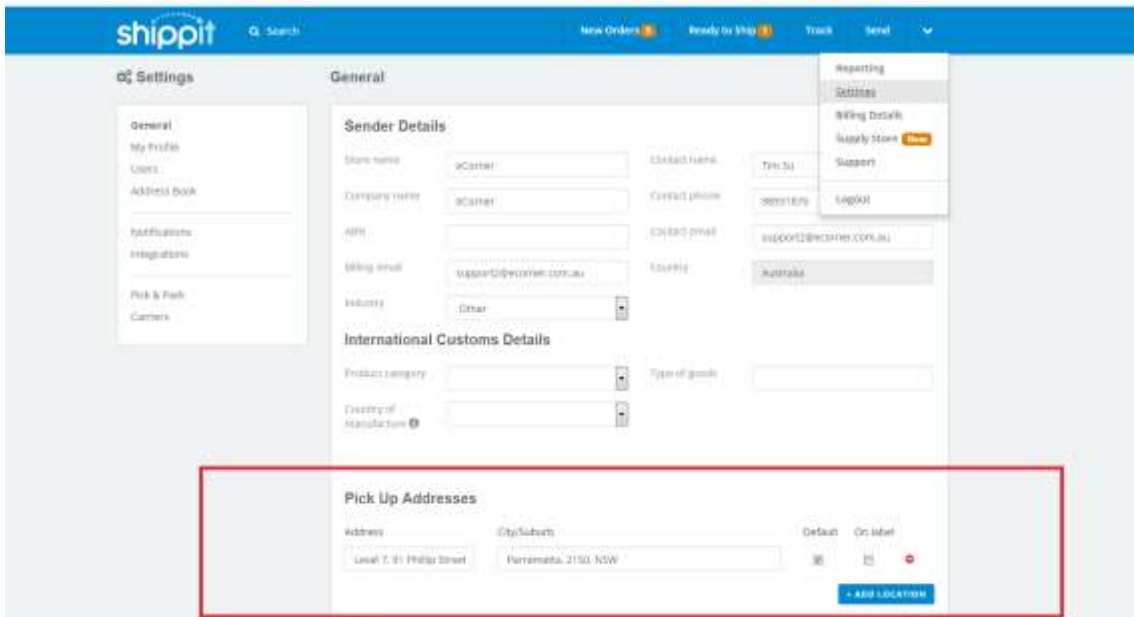
In your shop, each additional API Key requires an additional delivery method set up (these will not be visible to your customers). Please contact eCorner to discuss the setup requirements for your shop.



Pick up addresses

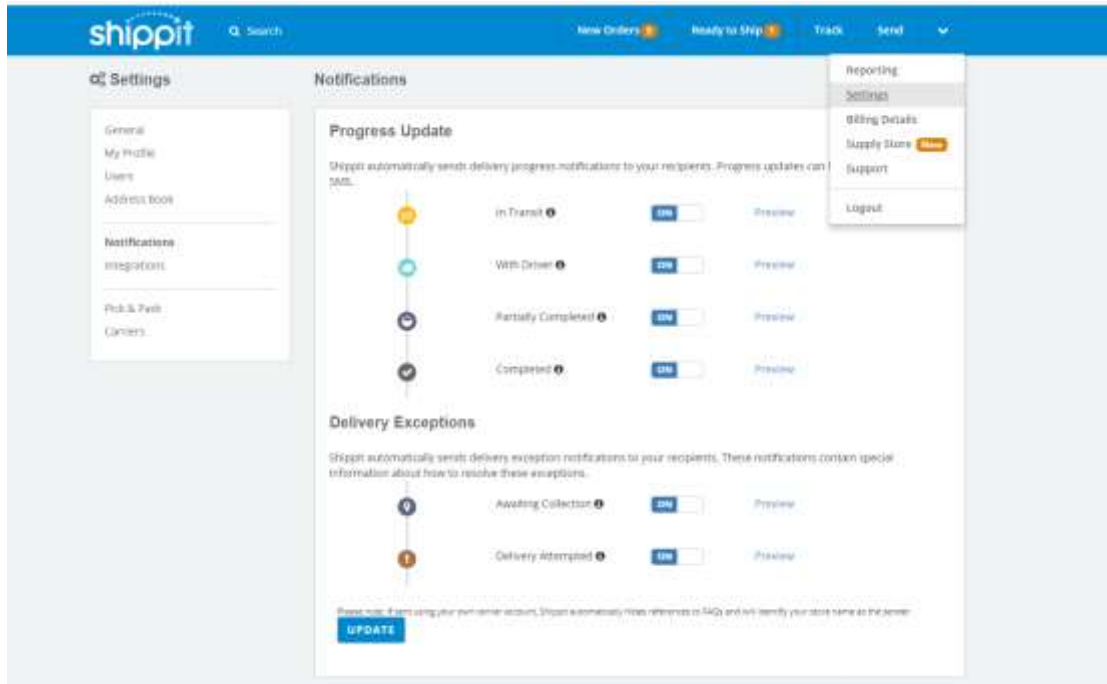
Shippit allows you to enter in 1 or more pick up addresses that can be used as the origin address for any shipment you make from “Settings”, “General”.

NOTE: The address marked as “Default” will be the origin address used for all shipments made from your shop for the API Key entered in your delivery method settings.



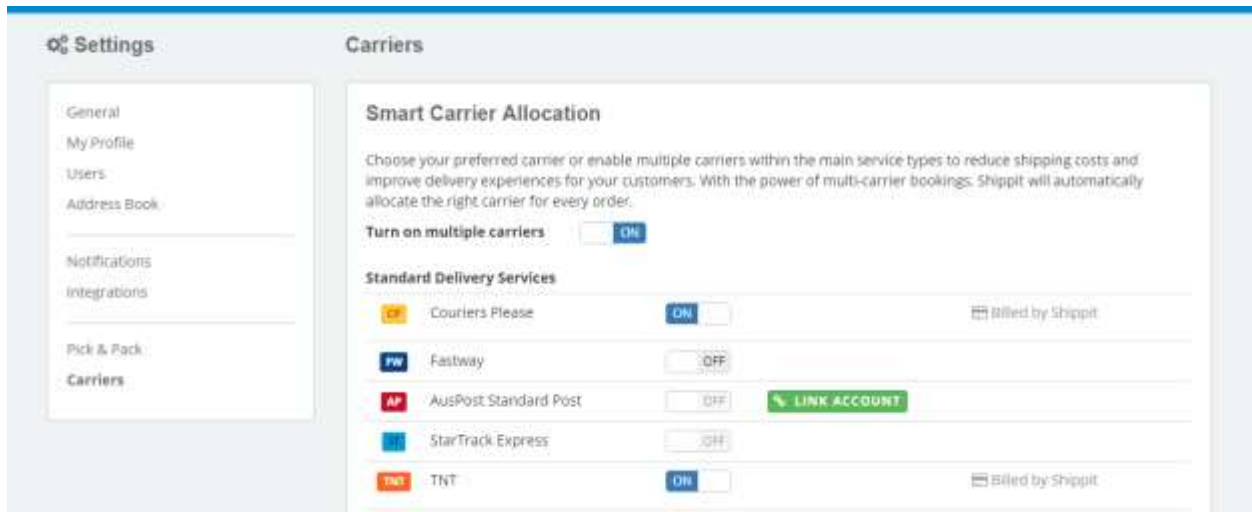
Notifications

You can choose which notifications Shippit sends out once a shipment is placed from “Settings”, “Notifications”



Carriers

Selection of Carriers that you want to use with Shippit is made from the “Carriers” page under “Settings” >> “Carriers”. Here, you can enable/disable carriers according to preference as well as link through to your Australia Post account, if you have one.



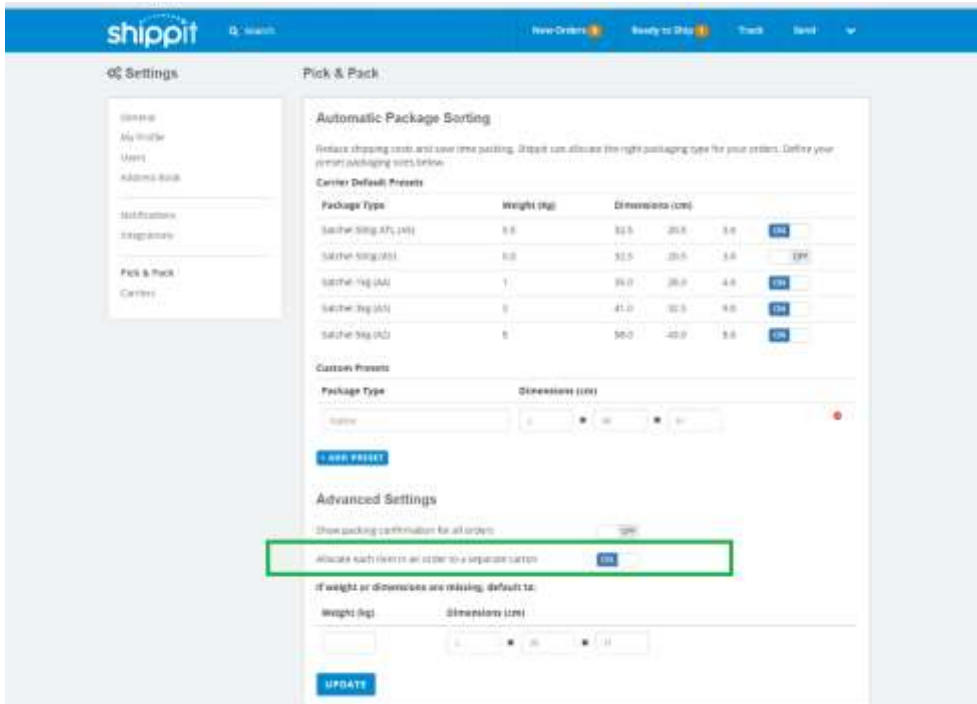
Pick and Pack Settings

Pricing returned from Shippit for quotes made to customers during checkout is heavily influenced by the option “Allocate each item in an order to a separate carton”. Leaving this option off essentially allows Shippit to combine multiple items into one parcel.

Whether you turn this option on or off depends on how you typically ship items. If most of your catalogue dictates that you pack everything into 1 parcel where dimensions don’t typically make a big difference to the cost of shipping, it may be worthwhile leaving this option off as Shippit will then quote

for one parcel. If however, you ship each of your items separately, we highly recommend that you turn this option on.

NOTE: Due to the unpredictable nature of packing and shipping, you will have to make the best decision possible based on your own shipping requirements.



eCorner Shop Settings

Adding a “Shippit” delivery method

From the main menu, select “Settings menu” >> “Delivery” and then click the “Add” button to add a new shipping method of type “Shippit”.

Give your new delivery method a name (which will be shown to customers during checkout). You will then be taken to the “Settings” page of your new delivery method.

eCorner / ePages Shippit Settings

On this page, there are a few fields to fill out:

Note
The originating address for all Shippit requests/trackings from your shop will use the default 'Your IP Address' from your Shippit portal.
Live Portal: <https://www.shipp.it/portal>
Test Portal: <https://www.shipp.it/portal/test>

You will receive email notifications from Shippit for any product too dimensions, but they are not mandatory. Every product MUST however, have a weight value. Shippit automatically tries to determine how you will pack an order, such that you can avoid weight issues (you set for 2 products in the basket) when you may actually pack 3 (for e.g.). The setting 'Allow one item in an order to be a separate parcel' under 'Pack & Post' in your Shippit portal can override this behaviour so that this does not happen. We strongly recommend you enable this option.

Please ensure that the following fields are visible and mandatory for each customer billing (B2C Shipping Address) & Check Here:

- First name
- Surname
- Street
- Postcode
- Country
- State/Zone
- City
- E-mail

Notification events are sent out automatically by Shippit and these settings can be managed from the Shippit portal.

Parcel Profile	Weight (Kilograms)	Length (Centimeters)	Width (Centimeters)
Small	0.5	0.5	0.5
Med	0.5	0.5	0.5
Box	0.5	0.5	0.5

Weight from	Weight to	Multiplier	1st Zone
0 grams	<= 1000 grams	1 x Shippit Estimate	\$0.00
0 grams	unlimited	1 x Shippit Estimate	\$0.00
0 grams		2 x Shippit Estimate	\$

Authentication Token:

This is the API Key from Shippit mentioned at the beginning of this document.



Test / Live:

If your API Key is for a test account, please select “Test” here, otherwise select “Live”.

Display ETA values from Shippit:

Whether to display expected time of arrival values from Shippit when shipping estimates are shown to customers.

Parcel Presets:

If you use pre-defined box sizes, you can enter these sizes here for use when fulfilling an order. These presets are not used when showing shipping estimates to customers.

Delivery cost calculation:

Additional flat handling charges, a mark-up on top of the estimate returned from Shippit can be configured from this section, based on the total weight of a customer’s basket. These settings are only used when showing shipping estimates to customers.

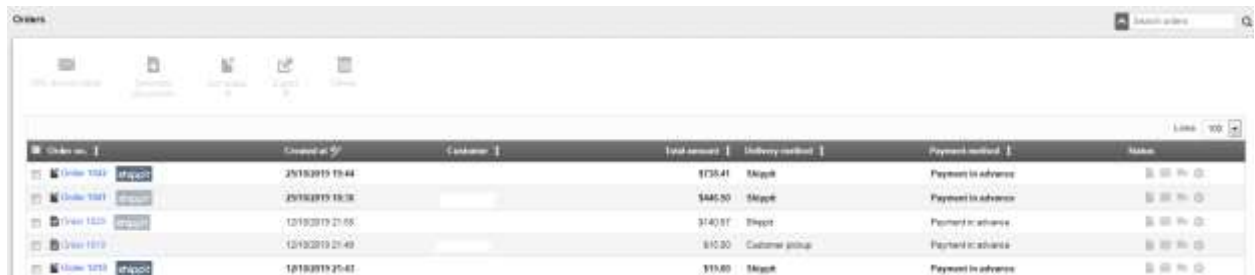
General tab

Finally, complete the settings on the “General” tab to make your new shipping method visible.

Shop fulfilment

The integration allows you to book a shipment with Shippit for *any* order, regardless of whether the order was placed with a delivery method of type 'Shippit'. This is useful, for e.g., where you have an order placed with a delivery method that is not of type 'Shippit' (it might be a fixed price delivery method) but that you still want to ship via Shippit. It also means that any order you create manually from your shop's administration can also be fulfilled here with Shippit.

Orders screen



Order no.	Created at	Customer	Total amount	Delivery method	Payment method	Status
Order 1001	25/10/2015 13:44		\$735.41	Shippit	Payment in advance	Shippit logo
Order 1001	25/10/2015 13:38		\$445.50	Shippit	Payment in advance	Shippit logo
Order 1002	12/10/2015 21:55		\$140.97	Shippit	Payment in advance	Shippit logo
Order 1010	12/10/2015 21:49		\$10.00	Customer pickup	Payment in advance	Shippit logo
Order 1010	12/10/2015 21:48		\$10.00	Shippit	Payment in advance	Shippit logo

On the orders list screen, from "Orders" in the main menu and the "Inbox" or "Orders", any order placed with a delivery method of type 'Shippit' will include a Shippit logo next to the order number. A light logo indicates that a shipment has not yet been placed, whereas a dark logo indicates that a shipment has been placed.

Any order not placed with a delivery method of type 'Shippit' will not show a logo where no shipment has been placed. Once a shipment for such an order has been placed, a dark logo will appear next to the order number.

Clicking this logo will take you to the Shippit lodgement screen for an order. This screen can also be accessed by clicking the order number and then clicking the 'Shippit Lodgement' tab.

Shippit Lodgement screen

Order information:

Click this text to toggle information about the order that can be used to decide on how this shipment should be made.

✓ **Order created with Shippit**
 Tracking Number: PPGH8r3d1AA
 Courier Name: eParcel Express Post
 Courier Job ID: 111J00141513

✓ **Labels downloaded**
 URL: <https://shippit-web-staging.s3.amazonaws.com/uploads/label/attachment/112815/PPGH8r3d1AA.pdf>
 Cost: \$50.18

✓ **Tracking available**
 URL: <https://shippit-staging.shippit.com/track/ppgh8r3d1aa>

✓ **Order booked**
 Manifest: https://shippit-web-staging.s3.amazonaws.com/uploads/order_manifest/attachment/25428/manifest20191106-7082-he66wf.pdf

[Order information](#)

? The following shipping method's credentials will be used

Delivery Australia - Shippit ▾

Items to send

Dangerous Goods Code **	Dangerous Goods Text **	Parcel Preset	Depth (Metres) *	Length (Metres) *	Width (Metres) *	Delivery weight (Kilograms)
		▾	0.5	0.5	0.5	1
		▾	0.5	0.5	0.5	1

Cancel order

Shipping method:

From here you can select a Shippit shipping method's credentials to use for the booking. For orders placed with a Shippit shipping method, this will be pre-selected. In cases where you are making a Shippit shipment for an order which was not placed with a Shippit shipping method, you will need to make this selection.

Items to send

Here you can enter in information for each parcel that is to be sent as part of this order's shipment. The parcel's weight and dimensions are mandatory and should be entered in for each parcel. If this shipment is an international shipment, you will also need to enter the code and text for dangerous goods declaration for each parcel.

You can select a parcel preset from the dropdown to automatically prefill the depth/length/width fields automatically based on the selected preset.

Use the "Copy Row" and "Delete Row" functions as needed and "Additional Item" to insert a new row.

Retrieve quotes for items

When a quote is returned from Shippit for the customer during checkout, the system asks Shippit to quote for a shipment whereby every product in the customer's cart is taken to be packed in its own parcel, multiplied by the quantity purchased. Shippit may then combine them as per the option "Allocate each item in an order to a separate carton" detailed earlier in this document. In any case, the end packaging in terms of parcel number/size(s) may differ than that assumed for the quoting process. This button will return a list of quotes but with the parcel information specified by you (these quotes are accurate given that the parcel information specified is correct). You can then use this information to determine the real shipping cost vs. the cost paid by the customer and choose an appropriate Carrier for fulfilment.

Create order with Shippit

Once you are satisfied with the parcel information and are ready to place the shipment you need to select the quote from the available list. This will then auto-populate the Courier and Courier Service Level fields.

Select the radio button for “Authority to leave”.

The you can choose to:

1. **Save** – the updated order is saved and the consignment is not booked.
2. **Create order with Shippit** – consignment is booked but no labels or tracking are created.
3. **Create, label, track and book order with Shippit** – the consignment is ready to go and has been completed.

These quotes are accurate ONLY for the current package(s) information entered. Press 'Save' first if the package information has been changed.
Clicking on an option below will automatically select the appropriate 'Courier' dropdown option below for you.

Service	Cost
standard via CourierFlex (3 business days)	\$32.33
standard via AekalExpressOvernight (1 business day)	\$58.09
standard via Epacel (4 business days)	\$96.01
express via EpacelExpress (1 business day)	\$38.01
express via F13press (2 business days)	\$126.03

Destination Address
John Dobinski
Level 7, 91 Philip Street
Parramatta, NSW 2150

Authority to leave Yes No
Courier: Epacel Express
Courier service level: *

Save Create order with Shippit
Create, label, track and book order with Shippit

Courier and service are auto completed

Click "Save" or "Create, label, track and book with Shippit" buttons to complete the process.

Authority to leave: Whether or not authority is given to leave a parcel unattended

Courier: A Carrier service to place this shipment with.

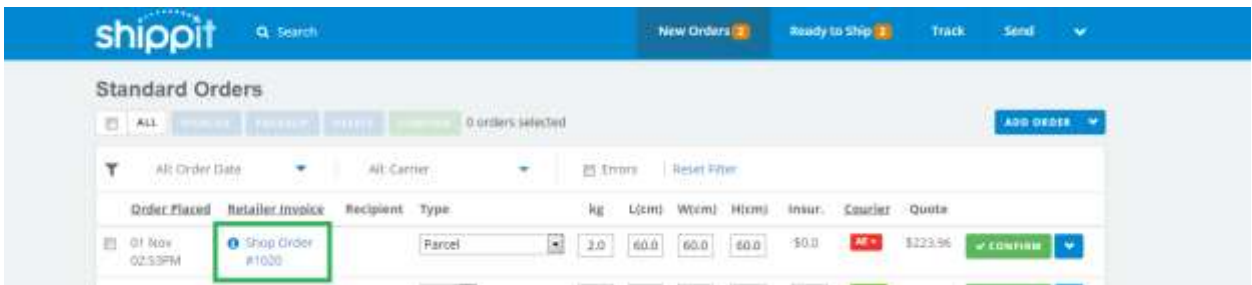
Courier service level: A service level to book with.

You do not need to select both a Courier AND a Courier service level, just one or the other. If you select a Courier service level, Shippit will automatically assign a courier that matches this service level.

NOTE: If a courier and couriers service level is not selected there is a possibility that Shippit will create an order with a \$0.00 shipping value.

If this operation is successful, the screen will then present you with an option to move to the next step and in the Shippit management interface, a new entry with ‘Retailer Invoice’ set to the shop’s order number will be shown.

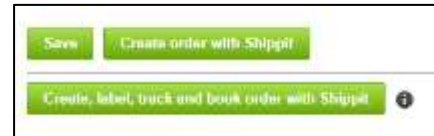
NOTE: Please DO NOT edit/delete orders made from your shop’s administration via the Shippit management interface. Use the “Cancel Order” button to do this.



Once a Shippit order is created from your shop, a new entry appears in your Shippit management interface

Create, label, track and book order with Shippit

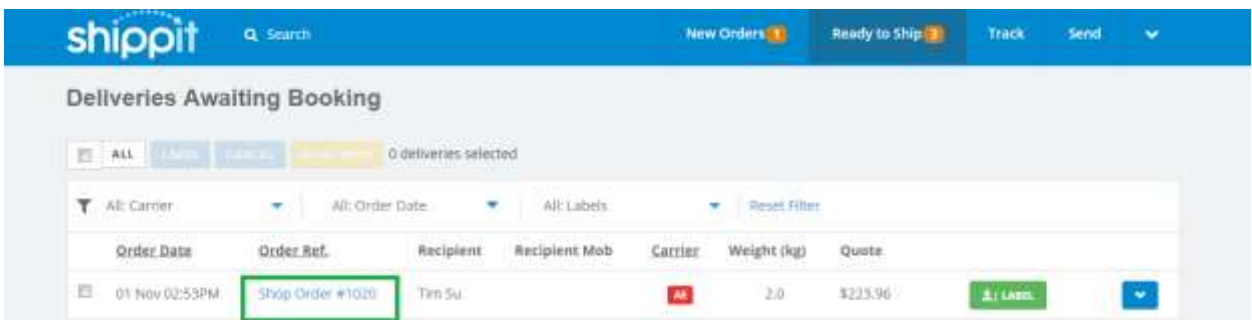
With this one button, you can do all of the above 4 steps at one time.



Download shipping label

Once a shipment order has been placed with Shippit, you can now download the labels with this button.

Doing so, will move the order in the Shippit management interface to the “Ready to Ship” tab.



Downloading labels for a shippit order in your shop will move it to the “Ready to Ship” tab

Track Order

On completion of the labelling process, use this button to request a tracking URL where tracking information about this shipment can be viewed.

Book Order

Press this button to request a pickup of this shipment. This will progress the order in the Shippit management interface and move it from “Deliveries awaiting Booking” to “Manifest History”.

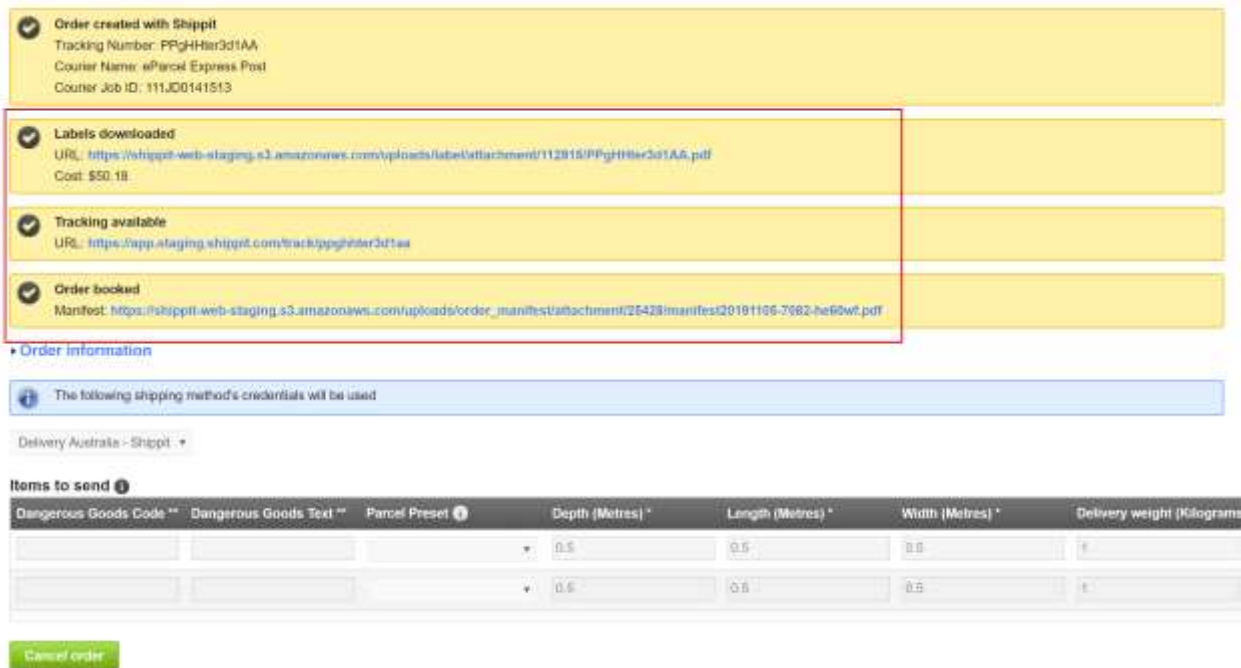
Cancel Order

Depending on how far a shipment has progressed within Shippit’s system, an order with Shippit may be cancelled. If an order cannot be cancelled, you will receive an error message from Shippit when clicking this button.

Review Labels, Tracking and Orders in Store Admin

You can also use the links that are provided in the order in the shop administration in order to:

- Print Labels,
- Track orders,
- Review orders in Shippit.



The screenshot displays the Shippit order management interface. It features several yellow notification boxes with checkmarks:

- Order created with Shippit**: Tracking Number: PPGH8r3d1AA, Courier Name: eParcel Express Post, Courier Job ID: 111J00141513
- Labels downloaded**: URL: <https://shippit-web-staging.s3.amazonaws.com/uploads/label/attachment/112815/PPGH8r3d1AA.pdf>, Cost: \$50.18
- Tracking available**: URL: <https://app-staging.shippit.com/track/ppgh8r3d1aa>
- Order booked**: Manifest: https://shippit-web-staging.s3.amazonaws.com/uploads/order_manifest/attachment/25428/manifest20191106-2082-he62wf.pdf

Below these is an "Order information" section with a blue bar stating: "The following shipping method's credentials will be used". Underneath, it shows "Delivery Australia - Shippit".

The "Items to send" section contains a table with the following columns: Dangerous Goods Code, Dangerous Goods Text, Parcel Preset, Depth (Metres), Length (Metres), Width (Metres), and Delivery weight (Kilograms). Two rows of data are visible, each with a dropdown arrow next to the Parcel Preset column.

A green "Cancel order" button is located at the bottom left of the interface.